

Agenda
Town of Duck Council Retreat
Paul F. Keller Meeting Hall
Tuesday and Wednesday
February 24 & 25, 2026

Tuesday, February 24, 2026

9:00 - 9:05 **Convene - Logistics**

9:05 – 9:30 **Dare Housing Foundation**
Donna Creef, Chair

Ms. Creef will recap the work done by the Dare Community Housing Task Force in the past year and the work done since the transition to the newly formed non-profit Dare Housing Foundation

9:30 – 10:00 **Septic Health Initiative**
Sandy Cross, Donna Creef (Outer Banks Association of Realtors), and Kay Nickens

The Outer Banks Association of Realtors secured a grant for a septic health initiative and desires to pilot a septic health inspection program in Duck. Council will receive a briefing about the proposed initiative and will be asked to provide direction to get the project underway

10:00 – 10:30
NC State Senate Update
Senator Bobby Hanig

Senator Hanig will provide updates about the work of the Senate and General Assembly and respond to any questions from the Town Council

10:30 – 10:40 **Break**
Snacks available

10:40 – 11:40 **Public Safety Building Design Update**
Clay Dills and Anna Campbell, Dills Architects

Dills Architects will present information regarding the design of the Public Safety building and share current floor plans, site plan, and exterior elevations following input from public safety staff and multiple iterations of the floor plans

11:40 – 12:10 **County Update**
Chairman Bob Woodard, Dare County Board of Commissioners

12:10 – 12:55 Lunch

The meeting will recess for the Council and staff to have lunch on-site
Please note that lunch will not be provided to the public

12:55 – 1:10 Zoning Ordinance Update
Connor Winstead and Sandy Cross

1:10 – 1:50 Department Update
Community Development – Connor Winstead

1:50 – 2:05 Break
Snacks available

2:05 – 2:35 Parks and Recreation Advisory Committee
Matt Foreman, Chairman

Report from the Committee regarding their work since being established and their recommendations for improvements to the butterfly garden/decking at the boardwalk entrance off the north parking lot

2:35 – 3:05 Ordinance Update Discussion
Connor Winstead and Sandy Cross

Discussion regarding potential efforts to revise the peddlers and vendors; noise; park use; and protest ordinances

3:05 – 3:15 Teresa Court Stormwater Improvement Project

Staff will provide Council with an update on the current status of the project. Council will discuss and consider awarding a contract and approve a budget amendment to recognize grant funding revenue and appropriate funds for construction costs

3:15 – 3:35 Open Discussion

This item is to allow Council to have further conversations regarding items discussed and provide further direction as needed

3:35 Recess

Wednesday, February 25, 2026

9:00 - 9:05 **Reconvene**

9:05 – 9:35 **Department Update**
Public Information and Events - Kay Nickens

9:35 – 10:15 **Beach Nourishment and Management**
Ken Willson, Coastal Protection Engineering
Adam Priest, Project Engineer (*virtual*)

Presentation from Ken Willson regarding the completed Annual Beach/Dune Survey, Borrow Area Study, Beach Management Plans, and upcoming Beach Nourishment Project

10:15 – 10:30 Break
Snacks available

10:30 – 11:10 **Department Update**
Fire – Chief Matt Dudek

11:10 – 11:50 **Department Update**
Police – Chief Jeff Ackerman

11:50 – 12:35 **Lunch**

The meeting will recess for the Council and staff to have lunch on-site
Please note that lunch will not be provided to the public

12:35 – 1:35 **Herron Land Planning Update from Freese and Nichols**
Charles Archer, Vice-President
Danny Wilson, Urban Planning Manager
Alexis Garcia, Planner

The team from Freese and Nichols will present the results of the community engagement process regarding the potential uses for the Herron Property. They will present conceptual design options that were developed based upon significant community input

1:35 – 2:15 **Capital Improvement Plan Draft Review and Financial Update**
Connor Winstead and Drew Havens

Presentation regarding the first draft of the 2026-2030 Capital Improvement Plan, a high-level review of debt ratios, and a brief financial update

2:15 – 2:30

Break

Snacks available

2:30 – 2:50

Lifeguard Service Update

Update on lifeguard services for the coming season

2:50 – 3:30

Open Discussion

This item is to allow Council to have further conversations regarding items discussed and provide further direction as needed

3:30

Adjourn